

~~TOP SECRET~~  
EYES ONLY

1961 23  
25 January 1962

MEMORANDUM FOR: Acting Director of Training

SUBJECT : Weekly Report #3  
Assessment and Evaluation Staff  
18 - 24 January 1962

I. SIGNIFICANT ITEMS

None

|              |                   |             |
|--------------|-------------------|-------------|
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| JUST 22      | NEXT REV 2010     | AUTH: MR. A |

II. OTHER ACTIVITIES

1. [REDACTED] was unable to accompany C/A&E to the ONR meeting to which we had been invited (Weekly Report #1, Item 1). [REDACTED] accompanied C/A&E in [REDACTED] place. The time was almost entirely devoted to business and administrative problems. Dr. Cal Shartle of the Department of Defense has about \$1,500,000 to spend on research this fiscal year and during the meeting he discussed the type of support he would like to have from the individuals who were present. A discussion of psychological warfare in general and of persuasion and motivation in particular, which we had understood was to be on the agenda and was the reason for our being invited, was never discussed. It is understood that this will be covered at another meeting some time in the future. Our presence at the meeting appeared to be quite meaningless and somewhat awkward and it is assumed that Mr. Petrullo of ONR who extended the invitation was not aware of the fact that the meeting was going to be devoted entirely to business matters.

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3. [REDACTED], C/FE/[REDACTED] visited our offices on 22 January. 25X1A

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He stated that plans are underway to develop a small contingency force [REDACTED]. He has the funds for this purpose but has not yet completed the paper work to enable him to proceed. He anticipates leaving for the field on TDY in about six weeks. Within two weeks after that he would appreciate having an A&E psychologist come [REDACTED] to assist him in the selection and assessment of individuals for the project. He anticipates the psychologist would remain there approximately thirty days.

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4. Another discussion was held with [REDACTED] concerning a motivation survey on 23 January. We have prepared a questionnaire form for him which could be sent to a number of people in the GS-12 and GS-13 level as a preliminary survey before the Office of Personnel starts interviewing people in this category. Neither A&E nor [REDACTED] had been particularly satisfied with the questions we have developed for the questionnaire. Both are of the opinion that it is currently too general and should get down to the specific problems upon which action could be taken if information were available on the attitudes of employees. The original recommendation of the IG was that a program be prepared for "continuing analysis of employee motivation in respect to the Agency and the work." This area, of course, is one that is bound to be general in nature and it may be difficult to make specific use of data once collected. Since this is the first survey of this type within the Agency, we would like to be able to say when it is completed that it had produced some information upon which action could be taken. "Motivation" information may not be that kind. We continue to grapple with the problem.

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It is planned to contact [REDACTED] 25X1A5a1  
[REDACTED] in the near future for the purpose of discussing our plans on the motivation survey to date. [REDACTED] has a Secret clearance and Security has indicated that we may contact him. 25X1A5a1

III. PERSONNEL

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[REDACTED] has spent the week of 22 January at [REDACTED] 25X1A6a  
[REDACTED] serving as a member of a committee to review drafts of OC final training evaluations as they come from the instructors.

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Assessment and Evaluation Staff